

Erasmus Student Work Placement in Greece

EMPLOYER INFORMATION	
Name of organisation	IEEE Student Branch TEI Piraeus
Address and post code	Petrou Ralli & Thivon 250
Telephone	2105381549
Fax	-
E-mail	ieeesb@teipir.gr
Website	ieeesb.teipir.gr
Number of employees	7
Short description of the company	IEEE Student Branch TEI Piraeus is a NGO with a goal of advancing Research & Development in TEI of Piraeus. We mostly focus on Computer, Automation and Electronics engineering fields. We organize several technical seminars and contests.
Other	We are closely co-operate with Erasmus Student Network TEI Piraeus (ESN TEI Piraeus).

CONTACT DETAILS	
Contact person for this placement	Alexander Talavari
Department and designation / job title	Chair of the Organization
Direct telephone number	+306986865425
E-mail address	Alex.talavari@ieee.org

Please provide as much information on the placement as possible – too much information is better than not enough!

PLACEMENT INFORMATION	
Department / Function	Public Relations Committee
Description of activities	Social Media Management, Technical & Administrative Support
Location	IEEE Student Branch TEI Piraeus office
Duration	6 months
Working hours per week	40
Accommodation (please select)	Not available
Details of financial and “in kind” support to be provided	Not available
Other	A skype interview is required prior to placement.

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS	
Languages and level of competence required	Good knowledge of English
Computer skills and level of skills required	Knowledge of Social Media Management (Facebook, Twitter, etc), Office Suite, Photoshop, Video editing (Adobe Premier, Pinnacle Studio)
Drivers license	Not Required
Other	

INFORMATION PROVIDED BY	
Name	Alexander Talavari
Department / Function	Chair of the executive committee of the organization
E-mail address	Alex.talavari@ieee.org
Phone number(s)	(+30)698-6865425
Date	5 September 2012

Please return this form by email to